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Seasonal Home Maintenance Checklist

Outside

- □ Check all weather stripping and caulking around windows and doors; replace or repair as needed.
- □ Check for cracks and holes in house siding; fill with caulking as necessary.
- $\hfill\square$ Remove window air conditioners or put weatherproof covers on them.
- □ Take down screens (if removable type); clean and store them.
- Drain outside faucets.
- □ Clean gutters and drain pipes so they won't be clogged with leaves.
- □ Check roof for leaks; repair as necessary.
- □ Check flashing around vents, skylights, and chimney for leaks.
- $\hfill\square$ Check chimney for damaged chimney caps and loose or missing mortar.
- Check chimney flue; clean obstructions; make sure damper closes tightly.

Inside

- □ Check insulation wherever possible; replace or add as necessary.
- □ Have heating system and heat pump serviced; change or clean filters on furnace.
- □ Drain hot water heater and remove sediment from bottom of tank; clean burner surfaces; adjust burners.
- □ Check all faucets for leaks; replace washers if necessary.
- □ Check and clean humidifier in accordance with manufacturer's instructions.
- \Box Clean refrigerator coils.

Spring Checklist

Outside

- □ Check all weather stripping and caulking around windows and doors, especially if you have air conditioning.
- □ Check outside house for cracked or peeled paint; caulk and repaint as necessary.
- □ Remove, clean, and store storm windows (if removable type).
- □ Check all door and window screens; patch or replace as needed; put screens up (if removable type).

Inside

- □ Replace filters on air conditioners.
- □ Check and clean dryer vent, stove hood, and room fans; change or clean filters on furnace.
- □ Check seals on refrigerator and freezer; clean refrigerator coils; clean burner surfaces; adjust burners.
- □ Clean fireplace; leave damper open for improved ventilation if home is not air conditioned.
- □ Check basement walls and floors for dampness; if too moist, remedy as appropriate.
- □ Clean dehumidifier according to manufacturer's instructions.
- $\hfill\square$ Check for leaky faucets; replace washers as necessary.
- $\hfill\square$ Check attic for proper ventilation; open vents.
- $\hfill\square$ Clean drapes and blinds; repair as needed.



